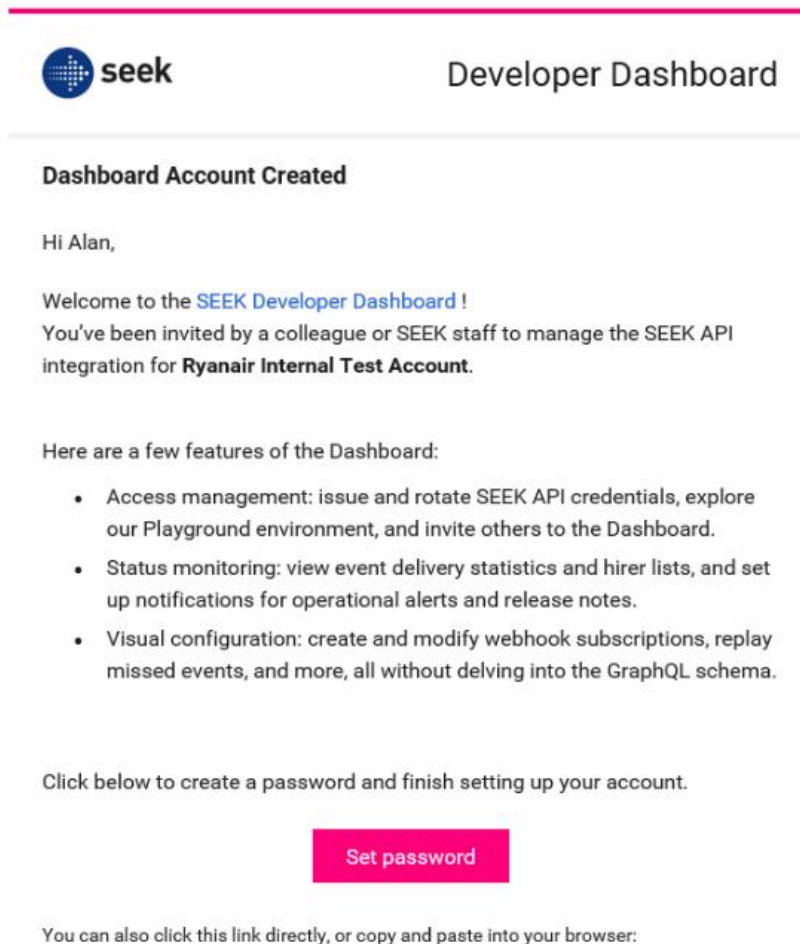


How to Access SEEK Developer Dashboard and Self-Retrieve SEEK API Playground & Live Credentials

Pre-requisites:

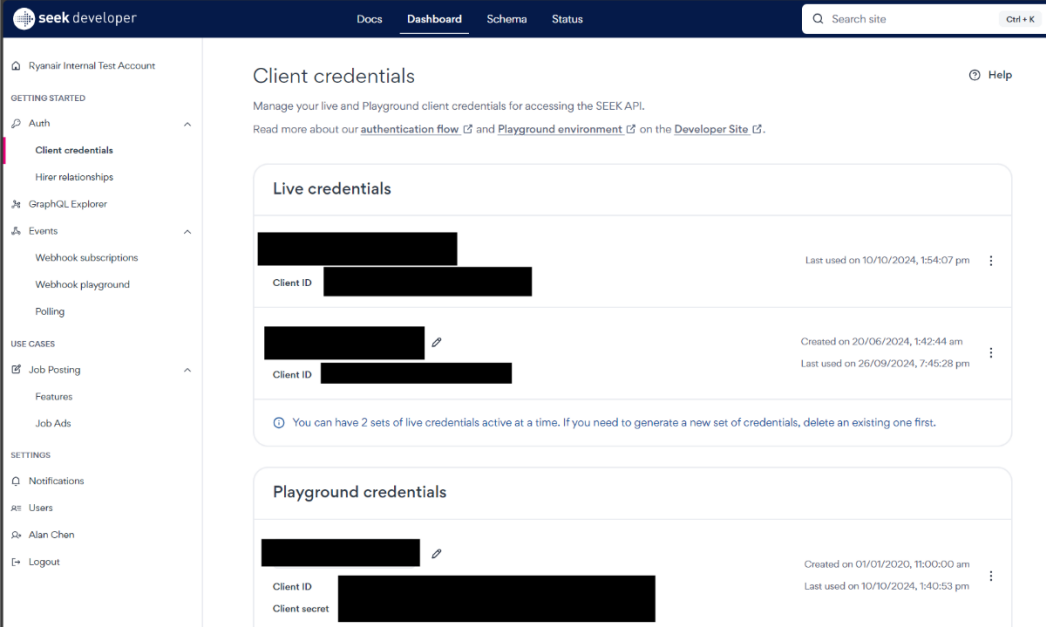
- Partner to nominate at least 1 Admin Contact and provide the contact name and email address
- SEEK to grant the nominated Admin Contact with access to SEEK Developer Dashboard

1. Partner Admin Contact will receive a welcome email with the link to access SEEK Developer Dashboard



2. Log-in or go through the sign-up process if accessing SEEK Developer Dashboard for the first time *Tip: We recommend for users to save the URL or bookmark it for accessing later*

3. Once logged-in, navigate to the **Client Credentials** tab on the left sidebar



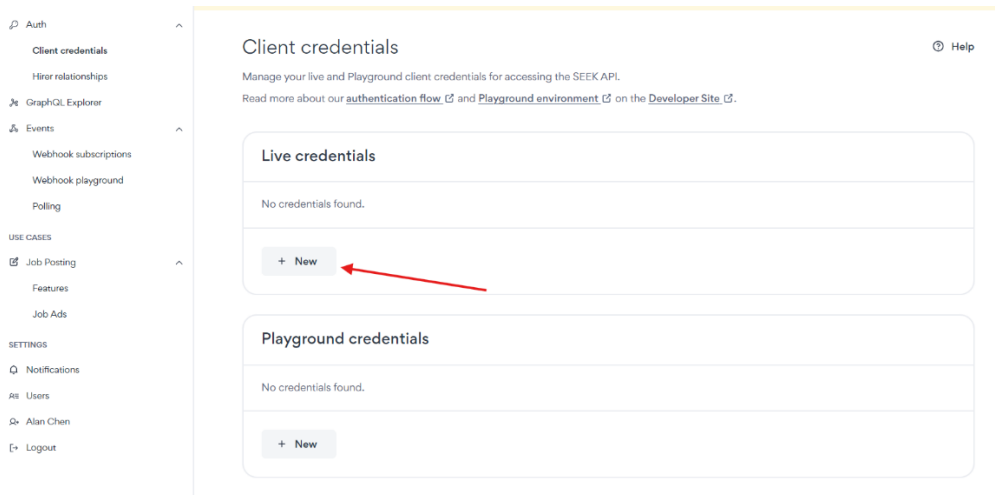
The screenshot shows the 'seek developer' dashboard. The left sidebar is expanded to show 'Client credentials' under the 'Auth' section. The main content area is titled 'Client credentials' and includes a 'Help' link. Below the title, there is a section for 'Live credentials' containing two entries. Each entry shows a redacted Client ID, a redacted Client Secret, and the last used time. The first entry was last used on 10/10/2024 at 1:54:07 pm. The second entry was created on 20/06/2024 at 1:42:44 am and last used on 25/09/2024 at 7:45:28 pm. Below the live credentials, there is a note: 'You can have 2 sets of live credentials active at a time. If you need to generate a new set of credentials, delete an existing one first.' There is also a section for 'Playground credentials' containing one entry with a redacted Client ID and Client Secret, created on 01/01/2020 at 11:00:00 am and last used on 10/10/2024 at 1:40:53 pm.

4. Two things on the Credentials page – **Playground and Live Credentials**

- **Test the SEEK API and map its data structure using the Playground credentials**
 - Once you can access the Developer Dashboard, provision [Playground](#) credentials on the [Developer Dashboard's credentials page](#). These credentials grant you limited permissions to the SEEK API's read-only mock data; use them to test accessing the SEEK API and mapping its data structures. While you can test the input validation of mutations with these credentials, the SEEK API will ultimately forbid requests to mutate our read-only mock data.
- **Build your integration using your Live credentials**
 - Once you've reached the limits of what you can do with the Playground, provision your Live credentials and start building.

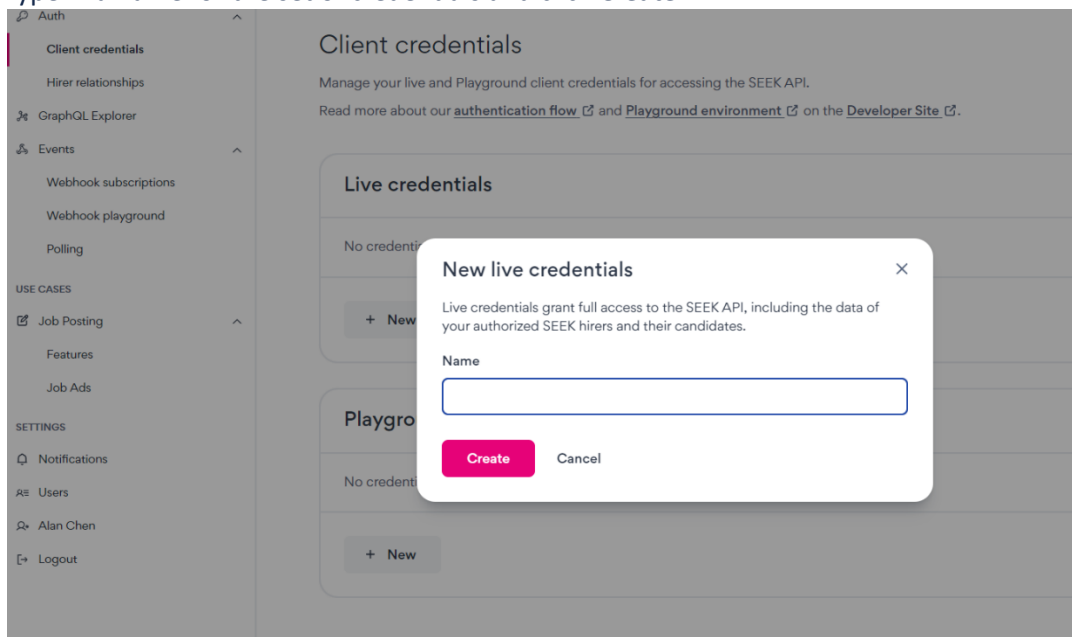
Steps to Generate the Credentials

a. Click **NEW**



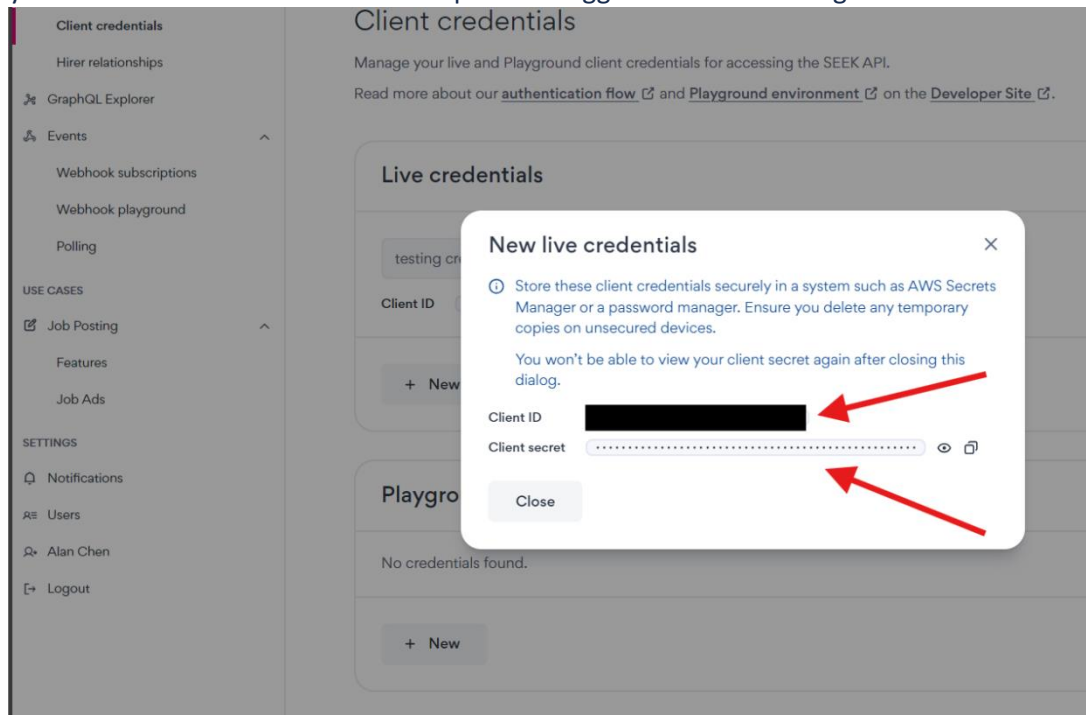
The screenshot shows the 'Client credentials' management page. On the left is a navigation menu with categories: Auth (Client credentials, Hirer relationships), GraphQL Explorer, Events (Webhook subscriptions, Webhook playground, Polling), USE CASES (Job Posting, Features, Job Ads), and SETTINGS (Notifications, Users, Alan Chen, Logout). The main content area is titled 'Client credentials' and includes a 'Help' icon. Below the title is a description: 'Manage your live and Playground client credentials for accessing the SEEK API. Read more about our [authentication flow](#) and [Playground environment](#) on the [Developer Site](#).' There are two main sections: 'Live credentials' and 'Playground credentials'. Both sections currently show 'No credentials found.' and a '+ New' button. A red arrow points to the '+ New' button in the 'Live credentials' section.

b. Type in a name for the set of credentials and click **Create**



This screenshot shows the same 'Client credentials' page as above, but with a modal dialog box open. The modal is titled 'New live credentials' and has a close button (X) in the top right corner. Below the title is a description: 'Live credentials grant full access to the SEEK API, including the data of your authorized SEEK hirers and their candidates.' There is a text input field labeled 'Name'. At the bottom of the modal are two buttons: 'Create' (in pink) and 'Cancel'.

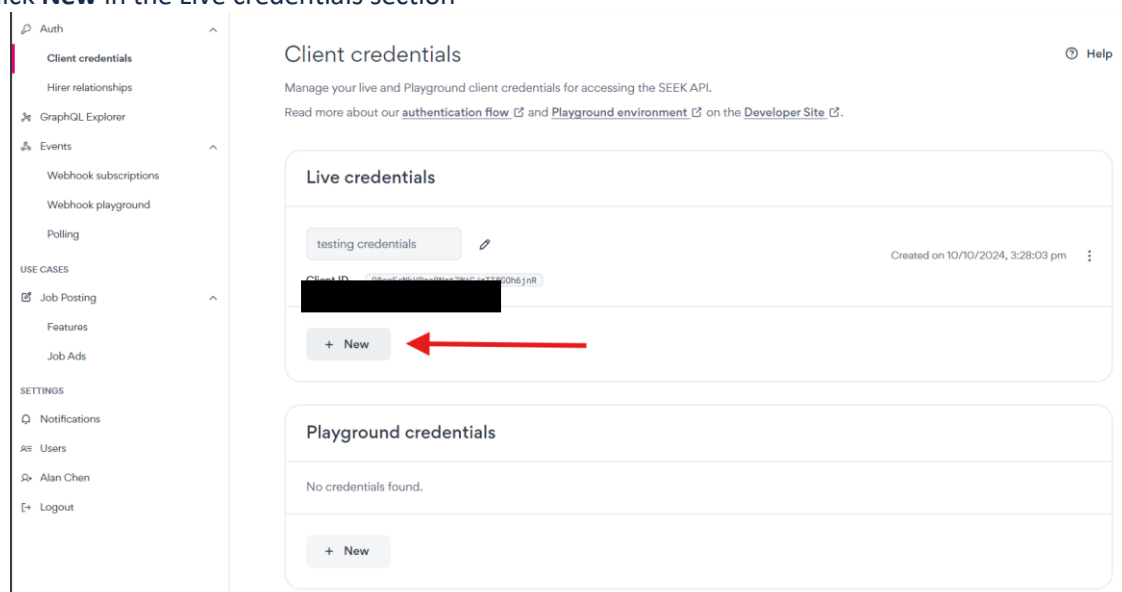
- c. Copy the **Client ID & Secret** into a secure place as suggested in the message



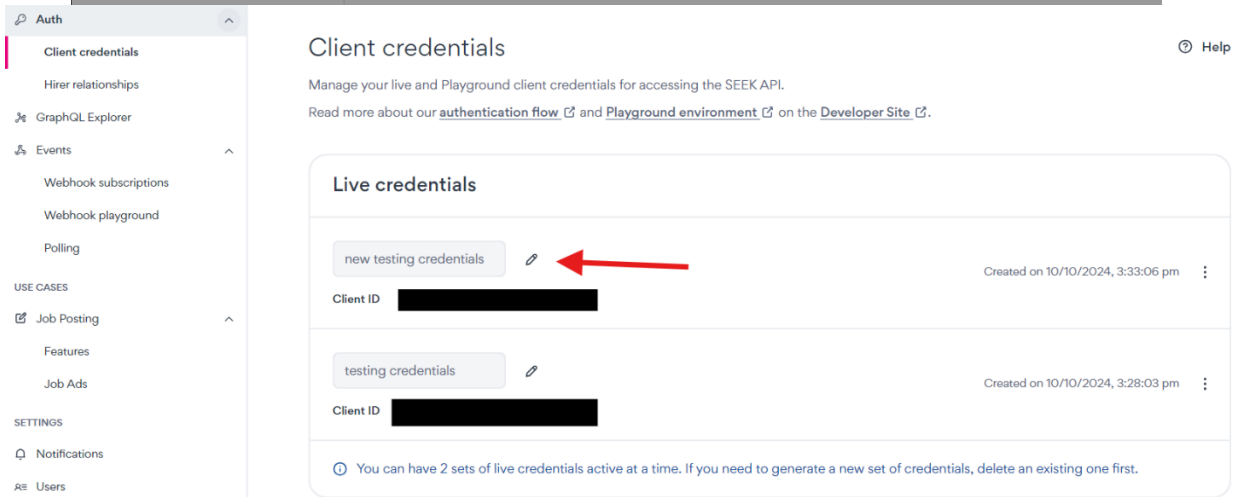
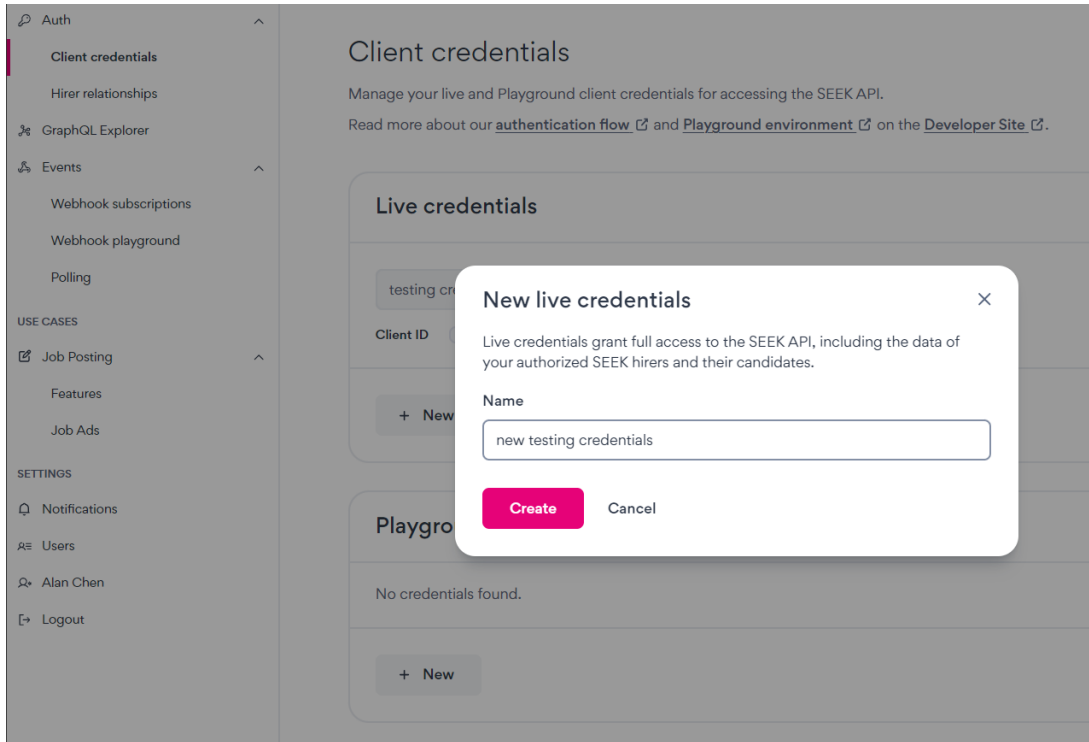
Note: Once live credentials have been generated, only the **Name** and the **Client ID** will be visible in the Developer Dashboard. If the secret is lost, the credentials should be rotated and implemented in your production environment ASAP. A maximum of two sets of live credentials are permitted at any one time to facilitate credential rotation, and the last remaining set of credentials cannot be deleted.

How to Rotate Live Credentials

1. Log in to the Developer Dashboard and navigate to the **Client Credentials** tab in the left sidebar
2. Click **New** in the Live credentials section



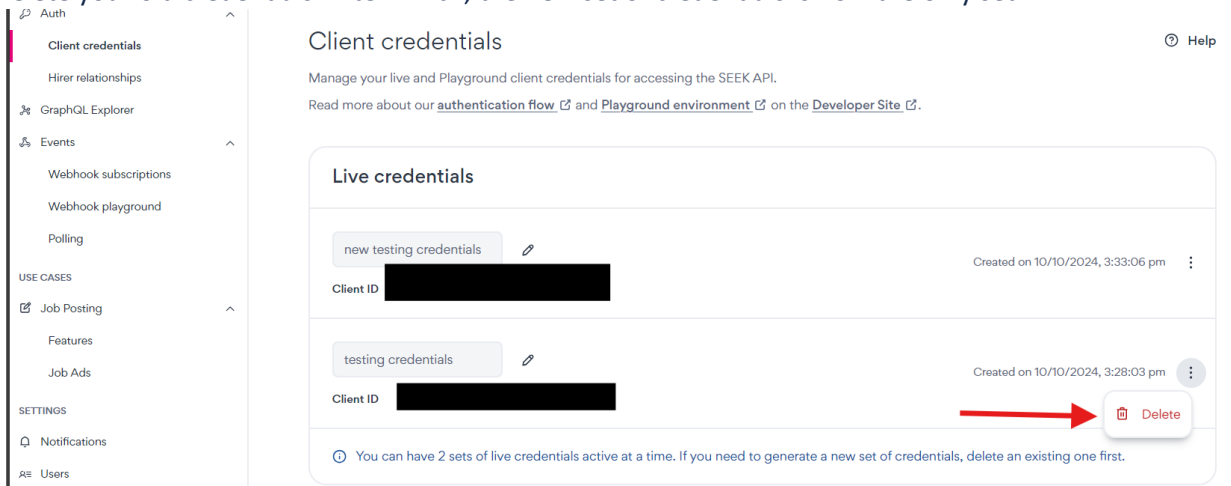
3. Enter a name for the set of credentials and click **Create**



4. Save a copy of your new credentials in a secure place (AWS Secrets Manager, or any secure password manager)

5. **[Important!] Implement your new credentials in your software and ensure the appropriate SEEK services are using these new credentials. Do not proceed until you have done this**






6. Delete your old credentials. After which, the new set of credentials is now the only set.




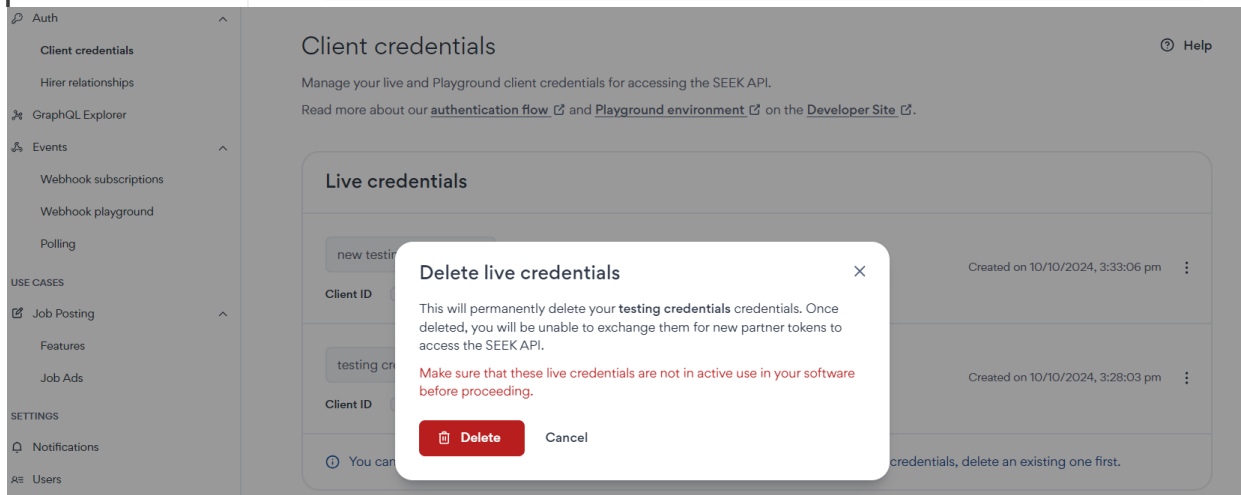
Client credentials Help

Manage your live and Playground client credentials for accessing the SEEK API.
Read more about our [authentication flow](#) and [Playground environment](#) on the [Developer Site](#).

Live credentials

new testing credentials 	Created on 10/10/2024, 3:33:06 pm	
Client ID [REDACTED]		
testing credentials 	Created on 10/10/2024, 3:28:03 pm	
Client ID [REDACTED]		





 You can have 2 sets of live credentials active at a time. If you need to generate a new set of credentials, delete an existing one first.




Client credentials Help

Manage your live and Playground client credentials for accessing the SEEK API.
Read more about our [authentication flow](#) and [Playground environment](#) on the [Developer Site](#).

Live credentials



new testing credentials 	Created on 10/10/2024, 3:33:06 pm	
Client ID [REDACTED]		
testing credentials 	Created on 10/10/2024, 3:28:03 pm	
Client ID [REDACTED]		

 You can have 2 sets of live credentials active at a time. If you need to generate a new set of credentials, delete an existing one first.

Delete live credentials

This will permanently delete your **testing credentials** credentials. Once deleted, you will be unable to exchange them for new partner tokens to access the SEEK API.

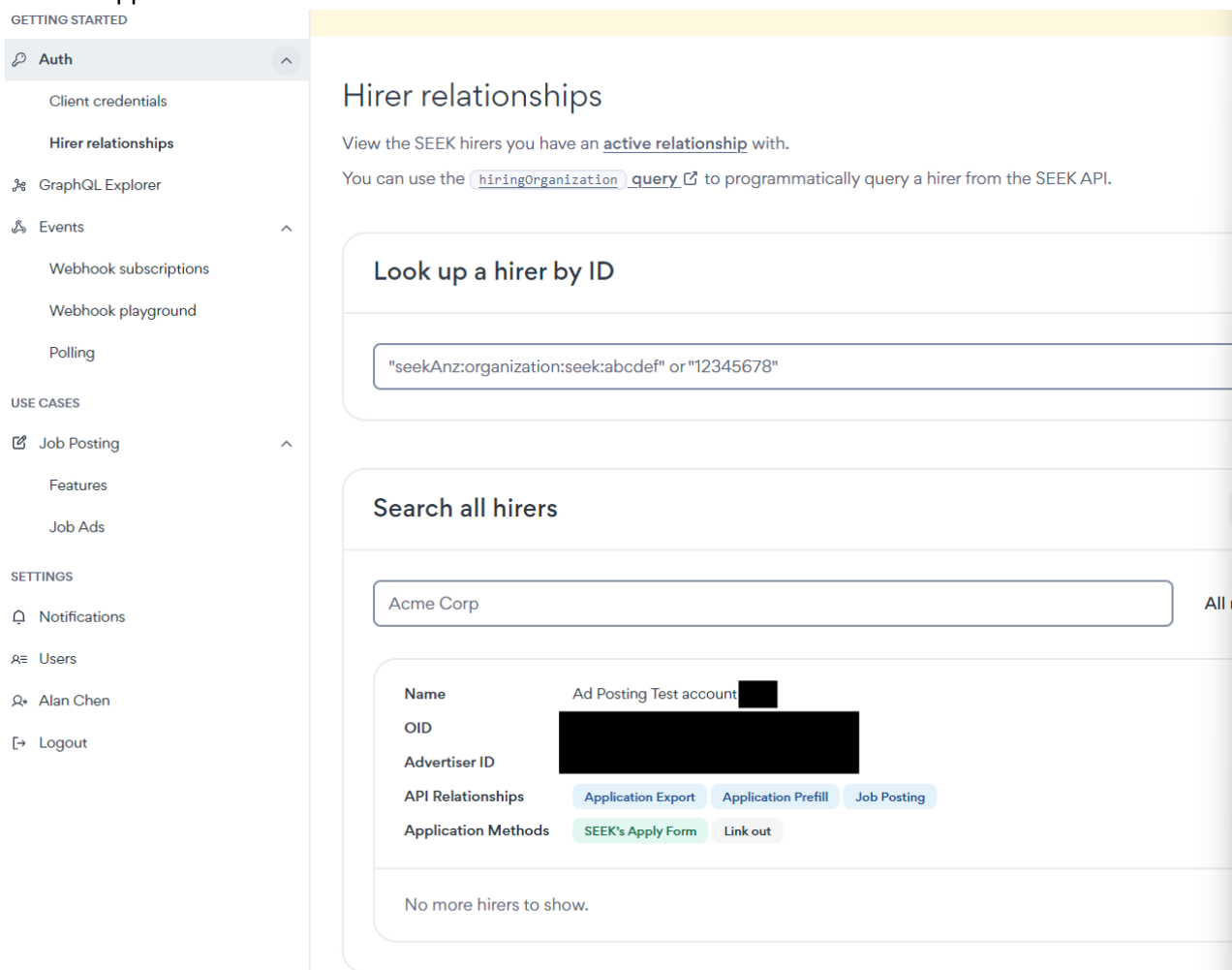
Make sure that these live credentials are not in active use in your software before proceeding.

Developer Dashboard Features

1. Viewing hirer accounts

Using the Hirer relationships tab on the left side, you can view all the hirers that have an existing relationship with your platform. You can use this to verify that the hirers have the correct API relationships and application methods if relevant.



GETTING STARTED

- Auth
 - Client credentials
 - Hirer relationships**
- GraphQL Explorer
- Events
 - Webhook subscriptions
 - Webhook playground
 - Polling

USE CASES

- Job Posting
 - Features
 - Job Ads

SETTINGS

- Notifications
- Users
- Alan Chen
- Logout

Hirer relationships

View the SEEK hirers you have an **active relationship** with.

You can use the `hiringOrganization` query to programmatically query a hirer from the SEEK API.

Look up a hirer by ID

`"seekAnz:organization:seek:abcdef" or "12345678"`

Search all hirers

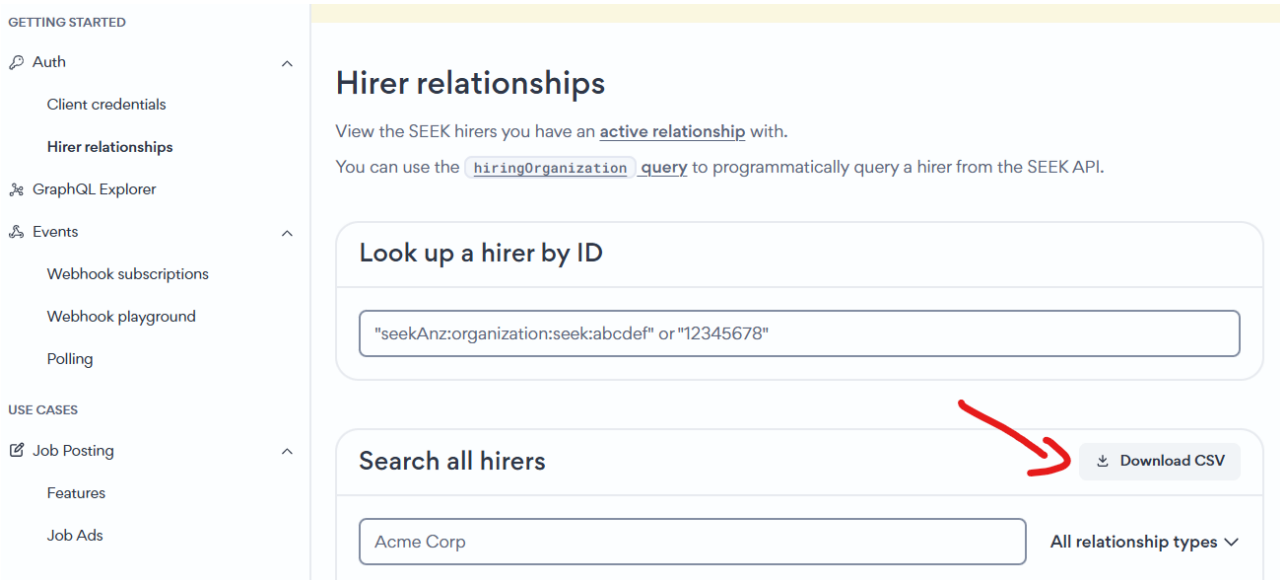
Acme Corp All r...

Name	Ad Posting Test account
OID	[REDACTED]
Advertiser ID	[REDACTED]
API Relationships	Application Export Application Prefill Job Posting
Application Methods	SEEK's Apply Form Link out

No more hirers to show.

2. Downloading hirer relationships in bulk

Using the “Download CSV” button, you can export all your hirer relationships in bulk.



Hirer relationships

View the SEEK hirers you have an [active relationship](#) with.

You can use the `hiringOrganization` query to programmatically query a hirer from the SEEK API.

Look up a hirer by ID

`"seekAnz:organization:seek:abcdef" or "12345678"`

Search all hirers

`Acme Corp` All relationship types ▼

[Download CSV](#)

The exported csv file will contain the information below for each hirer:

- Hirer Name
- Hirer ID
- Legacy Advertiser ID
- Permissions for various SEEK integrations

3. Job posting replication features

Job Posting Test Account

GETTING STARTED

- Auth
 - Client credentials
 - Hirer relationships
- GraphQL Explorer
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 - Webhook subscriptions
 - Webhook playground
 - Polling

USE CASES

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Job Posting features

Interactively explore features of the [Job Posting use case](#).

Hirer

Cross reference the below controls with your software's implementation to ensure that you are correctly querying and displaying our Job Posting features. See the relevant sections on the [Developer Site](#) for more information.

- Ad Performance
- Ad Selection
- Branding
- Job categories
- Locations
- Questionnaires

Using the Features tab underneath the Job Posting tab, you can view the expected behaviour of the various features that the SEEK API offers. Use this to guide your implementation and a reference for debugging.